

# Bluegrass Council of the Blind IT and ATT Internship

## Internship Description

### *Summary*

- Maintain PC and Mac hardware and software for organization
- Keep website up to date with current information
- Inventory ATT (Assistive Technology and Training) supplies and track statistics for program
- Create demonstrative YouTube videos on assistive technology
- Coordinate demonstrations and seminars of assistive technology
- Track, analyze, and report on the effectiveness and other statistics of the program
- Research assistive technology items that would be beneficial to the ATT program
- Solicit items to be donated for the lending program

BCB's IT and ATT Intern will report to the Executive Director. The length of the internship (one semester, one year, or summer) is flexible. Internship hours are flexible including some work from home options on occasion. BCB's office is located conveniently close to UK campus on South Broadway.

### *Requirements*

BCB is searching for someone with excellent verbal communication skills who has a strong interest in technology and solving problems. Intern needs to have good planning skills, work with little supervision, and have a commitment to attendance and punctuality.

### *How to Apply*

Please send resume and cover letter to [info@bcbky.org](mailto:info@bcbky.org). If you have any questions, please contact [chelsey@bcbky.org](mailto:chelsey@bcbky.org) or 859-259-1834

### *About BCB*

The mission of Bluegrass Council of the Blind is to provide resources and services to all people affected by a loss of sight, improving lives for all by empowering persons with a loss of vision to continue living independently as productive, contributing members of their community and to educate the public on the rights, abilities and needs of the blind and visually impaired. Services are available to anyone directly or indirectly impacted by the effects of a loss of sight.

**Bluegrass Council of the Blind**  
**1093 South Broadway Ste 1230**  
**Lexington, KY 40504**  
**859-259-1834**  
[www.bcbky.org](http://www.bcbky.org)

